



PS 130 PTA Executive Board Meeting MINUTES - November 6, 2017 6:30 PM - PS 130 Lower School

Finance & Expenditure Requests

- Treasurer's report to executive board
 - 35K in income
 - 24K expense
 - 92K in the bank
 - 40K in restricted money (grant)
- Lice: \$300 approved via email on Oct. 20th
 - entire \$500 budget amendment to be presented at general meeting
 - Lisa bought some combs already
- Families-in-Need; 501(3)(c) issues
 - IRS prohibits fundraising for its own members
 - Can't promote for political parties at fundraisers
 - No lobbying for a specific cause
 - We have to be aware of these rules
- Extension of Form 990 Tax Return Submission
 - Owen filed for an extension
 - He will fill out. Needed more time to make sure all is in order
 - We may need a non-profit accountant in future

Old Business

- Fall Fest Recap
 - Next year again at the upper school
 - Keeping same map/blueprint
 - Sunday worked great. Will keep it to Sunday in future.
 - Having music all day worked very nice
 - A lot of outside families came
 - Ask for volunteers to come earlier in day 7am
- 5th Grade / Middle School Outreach
 - Rose - discussed at SLT
 - Small group to meet with Ms. Nunziata
 - How can we help admin. We can't tell them what to do.
 - 4th graders should get some info.
 - Sarah has a friend from PS 10. They have an outline that has a lot of information regarding MS admission. She can stop by to speak to us.



- 11/3 Movie Night Recap
 - Earned \$777
 - Jeff is working and he would like to do movie night on Saturday.

New Business

- President's Council - Topics of Interest
 - New treasures group
 - Active diversity group
 - Grants meeting next week 11/15
 - Leah Dyson will attend.
 - Money is available.
 - PS230 received a 230K grant for a stem program
 - Borough presidents meeting on PTA communications 11/14
 - Ashley, Lisa and Rose will attend
 - Garden coalition
 - Money available
 - They can help with the rooftop garden
- Annual Appeal - Follow-up Communication
 - A flyer/letter will be going out with facts and updates
 - November 28th is giving Tuesday - will push for more donations
 - Have a slogan 130 for 130
 - 130 families donate to PS 130
 - Promote at the next movie night since it is well attended, at the Winter Bazaar and at the art auction.
- Open Positions/Tasks - Talent Show Chair; Website
 - Talent show - Needs a chair or else it will not happen. This is a 2 person job.
 - Website - We need a person with some graphic design background
- SLT Update
 - A few committees have formed:
 - Families in need outreach
 - Spanish speaking families
 - Outreach whose first language is not English
 - Historic restoration
 - Window pane at the lower school to be restored
 - Feedback -focus deeper into the "Feedback" area
 - Communication - looking at:
 - Web, email, and survey results from last year.



- Possible Book “club” - Jenny and Stephanie talking about it.
 - Everyone read the same book
 - Parent reading club
 - Once a month
 - Discuss with your child at home.
 - Book of the month
 - Books that deal with social issues
 - Same theme but different books for lower and upper school
- Proposed Guest Speaker / Topic: Screens & Tweens
 - Bring in a guest speaker to speak about:
 - Social media, screen time
 - Or other subjects that are geared for the older kids
 - Maybe we can pair with another school and share cost of the speaker
 - PS 154 or PS 230

Upcoming Events

- 11/7 Election Day Bake Sale - John
 - Wants baked goods!
 - volunteers
- 11/11 Fall Spruce Up (Upper School)
 - need more volunteers
 - Help for 1 hour or all day
- 11/11 Karaoke Night
 - reminder and tell everyone!
- 11/18 Art Auction
 - Have a donate button in the live auction site
 - Many pieces have been donated
 - Contact art collectors
 - Send info to outside friends and families
 - Speak to the donors, they will know who will bid on the collectors items
- 12/9 Winter Bazaar
 - need volunteers. Especially those that have done the bazaar before.
 - Tonya has a good handful of vendors already
- Ms. Nunziata - Crossing guard on E 5th. She is still not back. Lisa will speak to Nate about it.
- New pta closet on 3rd floor
- Events that collect money:
 - Ask Elsa to get a better estimate of people that come to events so we can get 2 guards
 - We can tell the police that we will handle a lot of money and they will have more patrol



- 5th grade fundraising - John
 - Parents do not have time to bake or volunteer, so they want to give a cash/check contribution
 - Slippery slope with raising money for a specific event/committees
 - Cash/check donations should go to the annual appeal
 - It is all one “pot”
 - Money from this pot will be spent on the 5th grade, art committee etc..
 - How do we fundraise?
 - Bake sales, concession at events...

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