



## **PS 130 PTA Executive Board Meeting Agenda**

**Monday, October 4, 2021, 7:30 PM**

### **Zoom Info:**

**<https://us06web.zoom.us/j/89561614179?pwd=Qm9ab0VBM2R3SWpwQjg5SWhCeWNFUT09>**

**Present:** Jen Uva, Regan Vidikis, Mel Wadle, Mimi O'Connor, Ben Struck, Julie Hibshoosh, Shaipe Dokovic, Jonathan White, Eli Husock, Vagia Karamoutra, Lisa Y, Liz Edmund, Anne Norman, Josh Thompson, Kara Murray, Chris Hiatt

### Finance & Expenditure Requests

- Treasury report
  - Not much change since 9/20 meeting
  - About \$2300 income not posted yet
  - Balance: \$109,000 in checking, yet to be updated
- Budget passed
  - Recess support update
    - \$41000 needs to be electronically transferred, requires a lot of paperwork
  - Sub-aide support update
    - In process, box is half-ticked
  - Air purifiers
    - Need clarification on bigger space square footage
    - Then figure out next steps for purchasing
    - Need to raise \$ to purchase
    - Maybe class parents can organize for their classes (suggested by Jonathan White)
    - Keep in mind air purifiers were approved in the PTA budget
- Handler donation suggestions
  - Match donations in Fall and Spring?
    - Maybe we can set up matches for annual appeals
    - Still need to get a fundraising meeting with Kara & Regan et al
  - New book libraries for new classrooms
    - Request to \$10K anonymous donor

### New Business

- Teachers & Staff Support:
  - Erin Langstaff - new AC.... (contact Kevin Moran- School Operations)
    - Needs an AC unit, can we help
    - Her room is too hot
    - Allegedly the DOE should be responsible for ACs
  - Teacher Appreciation - P/T conf 11/16



- Can we support?
  - In the past brought in healthy snacks for the teachers (Liz went to Trader Joes 60-40 lower school - upper school ration)
- Discount on PTA store items
- Fundraising:
  - Haven't had a fundraising meeting yet (Kara, Jen, Mel)
  - Annual Appeal Letter & Goal
    - Same format as before or something fresh & new & even more effective?
    - A video of a student appreciating what the annual appeal funds
    - Being specific helps people make decisions
      - \$50 goes to etc, \$75 goes to etc
      - Short appreciation gifs for social media
      - Find out from other schools
      - Direct appeal has proven highly effective and it's simple
      - Big banner with a visual for progress toward goal
  - PTA Store (Kara):
    - Sales from Welcome Parties
      - Both welcome parties successful, about \$2,000 at both events
    - New Items
      - New baseball caps (Twill black cotton style)
      - Tote bags
      - Nixing masks
      - Lanyards? (brought up by admin)
- Community Building/Events:
  - Fall Fest update- Liz
    - Really need everyone on the exec board to chip in some way, even if you're not there that day
    - Will try to have a costume show -- not a contest
  - Fall Spruce up - book sale too? Also Cardboard Building?
    - Decision to focus on the gardening part
    - Book Sale? Do we have time to organize?
      - Spring?
      - With Scholastic Book Sale?
      - Paring books with gifts?
      - Will table until possible later date
- 5th Grade updates:
  - Bake sale result
    - \$1800!
  - Recruiting a 4th grade parent to join the committee (also for yearbook!)



- After School updates- Liz
  - Trailblazers
    - 160 kids
    - Questions/Complaints/feedback about after school, direct them to the after school committee
- Volunteer needs:
  - Bylaws update team - lead by John Son
    - To reflect where we are now, esp meetings being virtual
    - Ben Struck volunteers
    - Update to the most recent template?
  - Financial Audit - need 3-5 team members outside of Emerson (to lead), Lorne, Mel & Liz to be available for questions
    - Emerson will be leading but not present tonight
    - John Son volunteers
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#### Upcoming Events

- 10/21- 6pm PTA General Mtg
- 10/23- Fun Run
- 10/24- 11-330, Fall Fest
- 10/27- 6pm, Spanish Night
- 11/1 next pta exec meeting
- 11/3 - 6pm, Russian Night
- 11/6- Book Sale/Fall Spruce up.