**PS 130 PTA Executive Board Meeting Agenda**

**Monday, September 12, 2022**

**Virtual Zoom Meeting - 7:30 PM**

[**https://us06web.zoom.us/j/81809853873?pwd=SUVvREpVT2FpaTl3bzIvRjVyZzZPUT09**](https://us06web.zoom.us/j/81809853873?pwd=SUVvREpVT2FpaTl3bzIvRjVyZzZPUT09)

**Meeting ID: 818 0985 3873**

**Passcode: 035421**

Exec Board Introduction & Roles

* Welcome
* Executive Board intros and needs
  + Need co-VP of Events.
  + *Eli interested in VP of Events, will need to be elected in at PTA meeting*
* Committee intros and needs
  + Need chairs for: Chess; 5th Grade; Holiday Gift Drive; Music
    - *We still need a chair for Music Committee, a couple expressed interest at the Welcome Party and put their name on the Music Committee list.*
* Fall Fest – date change to October 22 (rain or shine, or rain date of Oct 29)
  + *A few people responded to message about needing help with Fall Fest*
  + *Can Fall Fest have a rain date? No, we’re not allowed to get a permit for two consecutive days.*
  + *Liz E. will apply for permit*
  + *DEI Committee would like to potentially re-launch parent survey at Fall Fest*

Finance & Expenditure Requests

* Treasury Review (Regan)
  + *$182,000 current assets*
  + *Expenses for 6/6 – 9/12/22 were $32,000*
  + *A $15,000 grant was secured for a Camera Club for 4th + 5th graders*
* Financial Audit?
* Budget so far - [**PLEASE SEE IT HERE**](https://docs.google.com/spreadsheets/d/1dXQaqBwJQdAjAk5_6835xHYBgup3dBMvQqEjxzPSo-M/edit?usp=sharing)**.** Also see [**E&I budget here**](https://docs.google.com/spreadsheets/u/0/d/1cr4V9h1idjrSSzEIJCSxLHaLGEu3oCD6pr6agJ9fUzE/edit)
* 2022-2023 Budget overview
  + Arts Connection - request from Admin for PTA funds
    - *will be at least 25K* *request*
  + Ask from PE teacher for funds for gymnatorium padding on pillars (unknown amt)
  + PS 130 Cares (formerly COVID Relief)?
  + Updates from Admin Meeting
  + *Library doesn’t still need $5,000 for new books*
  + *$10,000 from Library Support now giong to Arts Connection*
  + *Marlene, the former librarian, will volunteer at the school three times a week*
* Annual Appeal

New Business

* [By-Laws:](https://docs.google.com/document/d/1g59ppDQsQWUynTDzo9NnalSglUXStJoh4hEC4UwmMeo/edit)
  + Roles (pages 4-6)
  + SLT delegate (sec 3.7, p. 6) - Liz volunteered, will run for Member At Large
  + Members at Large - *election at PTA meeting 9/22*
  + School Leadership Team (SLT) - *election at PTA meeting 9/22* 
    - *There are only 2 SLT positions available, not 3, as went out on Konstella*
  + *We need a new Title I representative, there will be an election for that in October. Anyone is eligible to be a Title I rep. Admin will handle that election.*
  + Meeting format? Virtual / in-person - discussion and poll for membership
* Procedures:
  + Reimbursement Requests - new form here: <https://docs.google.com/document/d/1aGeNitEF5owkKN1_vMulYXf56HcoNpsbbB-5X9DJsAQ/edit>
  + Konstella - make sure you are signed up as leads for your committees
  + Google Drive - let us know if you are missing access to any folders or files
* Committee updates:
  + Events - Fall Fest –
    - Liz actively recruiting, school-wide message sent out
      * *Six big roles need to be filled*
      * *If we don’t get enough volunteers to set up and run the event, we might have to cancel. When will we decide if it’s cancelled?*
    - Concerns about cost to families - other ticket/pricing options
  + Arts- new co-chairs welcome
  + Afterschool –
    - request to create paid position of After School Coordinator – paid position for teacher. *Many other schools have somone on staff who does this.*
      * Option C, Teacher, 10hrs/month, $54/hr - cost $5,398
      * *Admin has identified a teacher who would be good for the role.*
    - Upper School Dance proposal
      * *A teacher has proposed to do an After-School dance class that could accommodate 25 students. PTA would pay for her time and a bluetooth speaker.* 
        + *Do we want to allocate those funds if it’s only serving 25 kids? How would it work? Would we pay the school and the school pays the teacher?*
      * *Dance proposal will be tabled for now.*
  + Health & Nutrition
    - Yoga sessions on Saturdays
    - Sex Ed
      * Proposals [here](https://docs.google.com/document/d/1C3ixaJysstcNhkUQ6n-txjByq11rGsvW/edit)
      * *We’ll need to ask for an increase in the budget to cover the cost.*
    - Lice Checks
      * *Goal is to do four checks per year. Info for parents needs to be backpacked.*
    - Tracking daily fitness activities
  + Yearbook- seek co-chair?
  + Music - new chairs needed. *Someone at Welcome Party signed up as interested, will follow up.*
  + Gardening – would like to put $1000 of unused budget from last year into this year’s budget
  + 5th Grade - chairs needed. *Matthew B. and Deirdre have agreed to serve as co-chairs, Anne has also asked Gretchen N. to co-chair, waiting to hear back.*
  + Chess - chair needed
  + Fundraising (Kara)
    - Merch - order for this year
    - Baseball game in the works, *most Yankees tickets are gone*
    - D15 Fun run
    - Move to make Fall Fest and Spring Auction two main fundraising events, with other events free.
    - *Admin wants to do the navy and gold gym clothes*
    - *Annual Appeal: we have approximately 850 students, enrollment will close 10/5*
      * *We need a better sense of what we’re funding before we send out an Annual Appeal letter*

Other:

* Author visits
* *Admin might not do Parkside Chats anymore. And no Family Fridays yet. Could Admin do a Meet + Greet at dropoff outdoors? Alternating one month at Lower School and one month at Upper School. Could Principal have Office Hours? Office Hours wouldn’t have translation (like Parkside Chats). Maybe Admin could rotate doing Parkside chats – Principal one night, AP’s taking other nights. And perhaps set up an email address where people could send questions. Another idea: have a moderator for the Parkside Chats so Admin can address most urgent questions.*
* *There will be a presentation about traffic being rerouted onto Caton on 9/22 at the Upper School, Bobby Carroll will attend.*

Upcoming Events

* 9/15 School tours and virtual curriculum night
* 9/22 - Membership Meeting and elections
* 9/26-27 NO SCHOOL
* 9/28 - Yankee game
* 9/30 - movie night (tentative)